

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
NOVEMBER 12, 2019**

Members Present: Jerry Guth, Herbert Hanson, Sandy Horn, Anita Huffman, Beth Luchsinger, Kate Maresch, Russ Torkelson and Emily Zarling.

Members Excused: Mike Furgal

Non Members Present: Dan Williams, Lori Brown and Teresa Withee

Call to order Hanson called meeting to order at 2 pm

Approval of the October 15, 2019 Minutes – Action*

Guth motioned, seconded by Huffman, carried with a unanimous vote.

Committee Reports:

a) Audit Committee – October 2019 – *Action**

Horn reported, Horn motioned to approve the October audit, seconded by Hanson, carried with a unanimous vote.

b) Aging & Disability Advisory Committee – *Information*

Huffman reported, dementia live presentation was held during the meeting.

c) Regional ADRC Governing Board – *Information*

Torkelson reported the meeting was cancelled

d) SWCAP Board of Directors – *Information*

Frugal was absent from the meeting and unable to provide a report

Contract(s) over \$5,000 and less than \$75,000 – Action*

Williams presented the contracts, Eau Claire Academy for 2019; and 2020 contracts for Behavioral Health Management and Northwest Counseling. Luchsinger motioned to approve the contracts, seconded by Huffman, carried with a unanimous vote.

Children, Youth and Families Re-Organization – Action*

Williams discussed the increase in Basic County Allocation coming from DCF that will provide an additional \$171,187. He stated this increase was in the budget. Williams handed out a flow chart of before and after reorganization for the CYF unit. Williams went over the flow chart and what the positions are currently doing and what the new positions will be doing. Hanson asked about where the two new staff members will be located. Luchsinger motioned to approve the resolution to modify the two positions and the resolution to create two new positions, seconded by Horn, carried with a unanimous vote.

Approval to transfer ADRC Van to Sheriff's Office – Action

Williams talked about an ADRC van that requires at least \$3,500 in repairs, which is approximately the same amount as its Kelly Blue Book value. Williams stated that the Sheriff's Office is interested in the van and would make any needed repairs. Williams requested to transfer the van to the Sheriff's Office. Torkelson motioned to approve the transfer of the van, seconded by Huffman, carried with a unanimous vote.

Employee Reclassification

Williams said Greg Hying has met his qualifications for master level and promotion from CSP Specialist II on 9/19/19. Luchsinger motioned to approve, seconded by Hanson, carried with a unanimous vote.

Approval of Background Check Policy – Action*

Tabled

Training Request(s) – Action*

Maresch motioned to approve the training, seconded by Horn, carried with a unanimous vote.

Director's Report-Information

- a) Organization Effectiveness Overview
Williams talked about OE project and he provided a handout.
- b) Title IV-E Legal Services Funding
Williams provided an overview of the Title IV-E Legal Services funding and the current proposal by the District Attorney.
- c) Employee Resignation(s) and Exit Interviews
Retirement Mary Ubert will retire Jan 3. No exit interviews
- d) New Employee(s)
Amber Mall, new AODA Counselor; Paige Jacobson, CYF Case Worker.
- e) Event Recap & Upcoming Event(s)
Williams talked about the Mental Health Summit and the upcoming Vet Con.

Next Meeting Date & Time

12/10 @ 3 pm

Public Comments (limited to 5 minutes each)

None

Adjourn

Luchsinger motioned to adjourn, seconded by Maresch, carried by unanimous vote.